Admission

Anyone desiring to apply for admission to Penn View Bible Institute should follow the instruction listed below for each form. Provided he or she meets the requirements for admissions, a person of any gender, race, color, age, ethnic origin, or disability may be admitted to the school. Because of the unique philosophy and purpose of Penn View Bible Institute, however, only those who give evidence of being genuine Christians and whose lives are in harmony with the principles and standards of the Institute will be considered for admission. Any student failing to maintain a consistent Christian life, including the expression of proper Christian attitudes, may be asked to discontinue attendance.

The primary educational requirement for admission to Penn View Bible Institute is graduation from high school. This requirement may alternatively be met by achieving satisfactory scores on the General Educational Development Test (GED).

ACT or SAT test Scores should be forwarded to the Admissions Office (ACT college code, 3661; SAT college code, 2639).

All entering freshmen will be tested as part of their orientation. The test results will be used in guidance and placement of the student.

The individual seeking admission should take the following steps:

1. Submit Application for Admission ($25.00 non-refundable application fee must accompany application), and recent photograph or snapshot.
2. Write and submit the essay as described on the Application for Admission.
3. Obtain volunteers to submit Character References and list their names and addresses on the Application for Admission. One should be the pastor of the applicant. None should be a relative of the applicant.
4. Using the Transcript Request Form, the applicant should request that his high school send an official copy of his transcript directly to Penn View Bible Institute. Transcripts from all schools attended after high school must also be submitted. If additional copies are needed, photocopies of this form may be made.
5. The Student Handbook will be sent to applicant upon receipt of Application for Admission. Please review the specified sections. Sign and return one copy of the Student Handbook Agreement.
6. The Work Scholarship Application is only for applicants interested in on-campus work. Applicant will be notified of Work Scholarship decision following acceptance. Scholarships will be granted according to financial need and availability of positions.
7. A health form will be sent to the applicant upon receipt of application for admission. The applicant and a medical doctor (M.D. or D.O.) should complete this form. The physician must return the completed health form to Penn View Bible Institute.
8. The prospective student will be notified promptly of the decision of the Admissions Committee.

Note: The application deadlines are Fall Term - August 1; Spring Term - December 15. Applications sent after these deadlines should be accompanied by a late application fee of $35.00 instead of $25.00.

Re-admission

Any student who discontinues attendance for one or more semesters must submit an application for readmission with the Academic Dean by the application deadline of the semester he plans to re-enroll. No re-admission fee is charged except in the case of late application, for which there is a fee of $5.00.

Financial Information

All students are required to arrange for full payment at the time of registration. This may be in the form of a single payment at registration, or, in the form of monthly installment payments as provided in our deferred payment option. Terms of the various payment plans are described below.

A. A 2% cash discount will be given for all accounts paid in full at registration or within thirty days after registration.
B. A minimum down payment is required at registration. This amount is equal to 20% of the total semester charges or the total of all fees whichever is greater. All previous years charges must be paid in full before registering for fall semester.
C. The balance of the account is payable in four equal monthly installments over the course of the semester. Such installments are due on the fifteenth of each month according to the following schedule:
   First Semester – 15th of September, October, November, December
   InterSession – 15th of January
   Second Semester – 15th of February, March, April, May
D. Monthly finance charges may be added to accounts with outstanding balances at the close of the academic year.
E. The administration reserves the right to adjust the published fee schedule at any time without prior notice.
Application for Admission

- Please print or type all information and be sure that every question is fully answered.
- Please enclose a $25.00 application fee.
- On a separate sheet of paper, write a detailed sketch of your personal conversion and your spiritual journey since then. Start at the beginning and include approximate dates. Include your standard of conduct and convictions regarding personal appearance (adornment and modesty), using technology for entertainment, social dancing, tobacco, alcohol, and drugs. (Make it 300 words using full sentences in paragraph form. It will also be judged as a sample of your writing ability.)
- Enclose recent photo with application

GENERAL INFORMATION

Last Name ______________________________  First Name ______________________________________  Middle _______________________

Date of Birth ____________________________  SS No. ________________________________________

Present Address _________________________  City____________________  State _________  Zip__________________________

Permanent Address ______________________  City____________________  State _________  Zip__________________________

Email ___________________________________________  Phone _______________________  Cell Phone: ____________________________

Father’s Name ___________________________  Address _______________________________  Occupation ____________________________

Mother’s Name___________________________  Address _______________________________  Occupation ____________________________

With Whom Do You Live? ___________________________________________  Relationship? ________________________________________

No. Brothers _____________Ages _______________________________   No. Sisters __________ Ages_______________________________

List names and type of work for all members of your immediate family engaged in full time Christian work. ___________________________________________

ENROLLMENT INFORMATION

If accepted, when do you plan to enroll? ______________________________________

Do you have a definite call?  ☐ Yes ☐ No

To what area of ministry are you called? ____________________________________________________________________________________

How long do you plan to study here?___________________________________________

Do you plan to graduate?  ☐ Yes ☐ No

If not graduating, please state reason _______________________________________________________________________________________

What course of study do you wish to pursue? ______________________________

How did you hear about PVBI? ______________________________

What made you decide to enroll in PVBI? ____________________________________________________________________________________

Do you plan to live in the dormitory?  ☐ Yes ☐ No

If not, where do you plan to reside? _____________________________________________

PRIOR EDUCATION (High School & College)

It is your responsibility to provide PVBI with a copy of transcript from all previous high schools and colleges, attended and/or G.E.D. diploma.

List High School(s) attended.

<table>
<thead>
<tr>
<th>Name of School</th>
<th>State</th>
<th>Grade Attended</th>
<th>Dates Attended</th>
<th>Diploma</th>
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If you did not graduate, do you have a GED?  ☐ Yes ☐ No

If yes, enclose copy of diploma.  Date GED Passed ________________________

Have you requested SAT or ACT Scores to be sent?  ☐ Yes ☐ No

Have you arranged for TOEFL scores to be sent? (International Students Only)  ☐ Yes ☐ No

List names and dates of ALL schools & colleges you have attended since high school.

<table>
<thead>
<tr>
<th>Name of School</th>
<th>State</th>
<th>Major/ Specialization</th>
<th>Dates Attended</th>
<th>Diploma</th>
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</table>
MARITAL STATUS

Single: ☐ Yes  ☐ No  Engaged: ☐ Yes  ☐ No  Married: ☐ Yes  ☐ No

Number of Children ____________________ Have you ever been divorced?  ☐ Yes  ☐ No  If yes, give date________________________

If engaged, complete the following:

Name of fiancé or fiancée _______________________________ Date of Birth________________ Date set for wedding________________________

Has she or he been previously married?  ☐ Yes  ☐ No  How long have you been dating him/her? ____________________________

Has he/she trusted Christ as personal Saviour?  ☐ Yes  ☐ No

If married complete the following:

Name of Spouse ______________________________________ Date of Birth________________ Date of Wedding________________________

Was he/she previously married?  ☐ Yes  ☐ No  Has Spouse trusted Christ as personal Saviour?  ☐ Yes  ☐ No

Is Spouse coming with you?  ☐ Yes  ☐ No  Enrolling at PVBI?  ☐ Yes  ☐ No

Position of Spouse toward your coming to PVBI  ☐ For  ☐ Against

Give Names and Ages of children __________________________________________________________________________________________

PERSONAL INFORMATION

Are you a church member?  ☐ Yes  ☐ No  What is your present spiritual state?  ☐ Saved  ☐ Sanctified  ☐ Out of victory

Do you regularly spend time in Bible study and private devotions?  ☐ Yes  ☐ No

Do you attend church regularly?  ☐ Yes  ☐ No  How long have you been attending regularly? ____________________________

Name of church you attend. (Including Denomination) ________________________________________________________________

List positions held, if any ______________________________________________________________________________________________

FINANCIAL INFORMATION

Are you presently employed?  ☐ Yes  ☐ No  Full time?  ☐ Yes  ☐ No

Do you currently have financial obligations?  ☐ Yes  ☐ No  Give details___________________________________ ______________________

How do you plan to finance your education at PVBI? Be specific (See catalog for schedule of expenses). ____________________________________________________________

REFERENCES

List below the names, phone numbers, and complete addresses of three persons who are not related to you and who have known you for at least one year. One must be your Pastor.

<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
<th>CITY, STATE, ZIP</th>
<th>PHONE</th>
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<tbody>
<tr>
<td>Pastor</td>
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<td>Reference 1</td>
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<td>Reference 2</td>
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LIFE-STYLE AGREEMENT

If accepted as a student at Penn View Bible Institute, I promise to be subject to the rules of the school governing the education, social, and spiritual life of the student body. I agree not to teach any doctrine, personal belief or conviction, or special view or practice that is not in agreement with the accepted position of Penn View Bible Institute as approved by its Board of Directors; nor to press them upon my fellow students.

Hebrews 13:17 states, “Obey them that have the rule over you, and submit your selves; for they watch for your souls, as they that must give account, that they may do it with joy, and not with grief; for that is unprofitable for you.” In the light of this scripture, I will readily submit to those who are in a position of authority at Penn View Bible Institute, as long as I remain a student there.

Applicant Signature _______________________________ Date ___________________________

Penn View Bible Institute
Attention: Registrar  •  PO Box 970
Penns Creek, PA  17862

www.pvbi.edu  •  pvbi@pvbi.edu
phone (570) 837-1855  •  fax (570) 837-1865